

FINANCIAL AND BUSINESS ETHICS

Course code	<i>MNG 237</i>
Compulsory in the programmes	<i>Finance</i>
Level of studies	<i>Undergraduate</i>
Number of credits	<i>6 ECTS (48 in-class hours + 6 consultation hours + 2 exam hours, 104 individual work hours)</i>
Course coordinator	<i>Prof. Dr. Victor Oltra</i>
Prerequisites	<i>None</i>
Language of instruction	<i>English</i>

AIM OF THE COURSE

The course aims to introduce students to the main concepts and frameworks of (business) ethics, corporate social responsibility (CSR) and sustainable development. The global financial crisis in the late 2000s, together with other social-economic and geopolitical events, and more recently the COVID-19 pandemic, have increased the spotlight on ethical matters, and has raised the question of how the economic and social environment have to be designed in order to contribute to the needs of the society. Whereby the idea of self-regulation and CSR plays an important role in Anglo-Saxon countries, regulation by the state is emphasized more in the European context. Most business representatives prefer the idea of strengthening the concept of CSR, as it shifts decision-making power from the states towards corporations. On the other hand, many NGOs and representatives by the society favour a more active role by governments. The course will not follow any ideology but will discuss various approaches. Moreover, a focus will be put on the stakeholder theory – the role of employees, consumers, and society in general – in a globalized world. This course has a special section, which will introduce students to the ethical and professional standards set by the CFA Institute.

MAPPING OF COURSE LEVEL LEARNING OUTCOMES (OBJECTIVES) WITH DEGREE LEVEL LEARNING OBJECTIVES (See Annex), ASSESMENT AND TEACHING METHODS

Course level learning outcomes (objectives)	Degree level learning objectives	Assessment methods	Teaching methods
CLO1. Introduce students to the core concepts of business ethics and social responsibility in practice	BLO1.1. BLO2.1.	Midterm exam, coursework / discussions & presentations	Lecture
CLO2. Discuss and analyse issues within the area of ethics in economics and business	BLO2.1. BLO4.1.	Midterm exam, final exam	Lecture and Seminar
CLO3. Assess and analyse ethical dilemmas	BLO1.2. BLO2.1. BLO4.1. BLO4.2	Midterm exam, final exam, coursework / discussions & presentations	Seminar
CLO4. Develop a general orientation in social and moral business dilemmas of our times	BLO1.1. BLO2.1.	Midterm exam, final exam, coursework / discussions & presentations	Lecture and Seminar

CLO5. Understand ethics as a key of the soft skills elements in an international context	BLO1.1. BLO2.1.	Midterm exam, final exam, coursework / discussions & presentations	Lecture and Seminar
CLO6. Apply critical thinking and problem-solving skills in a changing environment	BLO1.2. BLO2.1. BLO4.2. BLO4.2.	Midterm exam, coursework / discussions & presentations, final exam	Lecture and Seminar
CLO7. Demonstrate knowledge and ability to evaluate and assess ethical theories by appealing to realistic scenarios	BLO1.2. BLO2.1. BLO4.1. BLO4.2.	Midterm exam, coursework / discussions & presentations, final exam	Seminar
CLO8. Explain the relevance of modern ethical theory towards business managers and economists as a tool that guarantees that business serves primarily the interests of society	BLO1.2. BLO2.1. BLO4.1. BLO4.2.	Midterm exam, coursework / discussions & presentations, final exam	Lecture and Seminar

ACADEMIC HONESTY AND INTEGRITY

The ISM University of Management and Economics Code of Ethics, including cheating and plagiarism are fully applicable and will be strictly enforced in the course. Academic dishonesty, and cheating can and will lead to a report to the ISM Committee of Ethics. With regard to remote learning, ISM remind students that they are expected to adhere and maintain the same academic honesty and integrity that they would in a classroom setting.

COURSE OUTLINE

Topic	In-class hours	Readings
Introduction to the Course <i>Basic definitions, aim of the course, contents and structure, requirements, reading list, assessment criteria</i>	2	
1. Ethics: Scope and Purpose <i>Ethics through history, concept of ethics, concept & importance of business ethics, concept & importance of sustainability, globalization & business ethics</i>	4	Chryssides & Kaler - Chapters 1 & 2 Crane, Matten, Glozer & Spence - Chapter 1
2. Ethical Theory I <i>Normative vs. descriptive theories, absolutism vs. relativism, cognitivism vs. non cognitivism, religious theories, reason-based theories, consequentialism, natural rights & theory of justice, virtue ethics, egoism, feminist ethics</i>	4	Chryssides & Kaler - Chapters 1 & 2 Crane, Matten, Glozer & Spence - Chapter 1
3. Ethical Theory II <i>Utilitarianism, Kantianism, discourse ethics, postmodern ethics</i>	4	Chryssides & Kaler, Chapter 3 Crane, Matten, Glozer & Spence - Chapter 3

4. Capitalism & Markets I <i>Introduction to capitalism, noteworthy philosophers of capitalism (I) – liberalism, classical economics, socialism, social Darwinism, modern sociology</i>	4	Chryssides & Kaler - Chapter 4
5. Capitalism & Markets II <i>Noteworthy philosophers of capitalism (II) & economic models – Keynesianism, social market economy, market socialism, egalitarian liberalism, libertarianism; equality, liberty, democracy & types of capitalism</i>	4	Chryssides & Kaler - Chapter 4
MIDTERM EXAM (covering topics 1 to 5)	2	
6. Corporate Social Responsibility (CSR) <i>Introduction to CSR, shareholder approach to CSR, why do corporations have social responsibilities?, types of social responsibilities, CSR in an international context, types of CSR strategies, CSR outcomes, stakeholder approach to CSR - , corporate accountability & transparency, corporate citizenship</i>	4	Crane, Matten, Glozer & Spence - Chapter 2
7. Sustainable Development I <i>Sustainable Development & Sustainability, balancing (sustainable) project benefits, ways to achieve sustainability, life-cycle sustainability assessment, limitations of GDP as a prosperity indicator, genuine progress indicator</i>	4	Rogers, Jalal & Boyd - Chapters 1, 2 & 9
8. Sustainable Development II <i>Human Development Index (HDI), Inequality-Adjusted HDI, Ecological Footprint, Happy Planet Index (HPI), Sustainable Development Goals (SDGs), United Nations Global Compact</i>	4	Rogers, Jalal & Boyd - Chapters 2, 9 & 11
9. Ethics & CSR at the Workplace <i>Employee privacy, hiring, participation & association, working conditions, fair wages, right to work, work-life balance, workplace discrimination, employment equality & affirmative action, diversity management, whistleblowing</i>	4	Chryssides & Kaler - Chapter 6 Crane, Matten, Glozer & Spence - Chapter 7
10(a). CFA Session I: An Introduction to the CFA Institute Code of Ethics and Standards of Professional Conduct <i>The role of a code of ethics in defining a profession</i>	4	CFA Institute
10(b). CFA Session II: Training on the Guidance for Standards <i>Professionalism; integrity of capital markets; duties to clients; duties to employers; investment analysis; conflict of interest</i>	4	CFA Institute
	Total: 48 hours	
CONSULTATIONS	6	
FINAL EXAM (covering topics 6 to 10-b)	2	

FINAL GRADE COMPOSITION

Type of assignment	%
<i>Group Components 20%</i>	
Discussions & presentations grade	20
<i>Individual Components 80%</i>	
Midterm Exam	40
Final Exam	40
Total:	100

DESCRIPTION AND GRADING CRITERIA OF EACH ASSIGNMENT

The lecturer reserves the right to choose the form of the exams. Details about the structure of the exams and the grading policy will be presented on the first day of the lectures and will be published online. The **midterm exam** will cover topics 1 to 5 (lectures and seminars), and the **final exam** will cover topics 6 to 11 (lectures and seminars).

The **discussions & presentations** will take place during the seminars. Details about dynamics of discussions & presentations, and the grading policy related to them, will be presented on the first day of the lectures, and will be published online.

Assessment requirements, procedures, and other important regulations may be communicated verbally during lectures. Failure to attend a lecture where such information is provided does not exempt the student from the responsibility of complying with these requirements.

RETAKE POLICY

If final (cumulative) mark of the course, including final exam score, is insufficient, students will be allowed to exercise their right of retake. The retake exam will cover all topics, 1 to 10-b (including lectures and seminars) seen in class during the course, and it will replace the 80% of the midterm and the final exam. Acquired scores from all assignments will be summed up and the final (cumulative) grade will be given. The lecturer reserves the right to choose the form of the exam.

ADDITIONAL REMARKS

For seminars, students may be required to read papers, case studies, and/or watch audio-visual materials in advance. Access to such materials will be facilitated some days in advance.

Attendance and participation in the lectures and seminars are not obligatory, however strongly recommended. Studying solely from slides and/or course books is not considered to be a sufficient preparation for the exam.

Bonus points. The instructor has the right to award active students with up to 0,2 extra (grade) points. These "bonus points", if appropriate, will only be awarded to students whose (rounded) final grade would increase after all.

Specific rules apply for in-class discussions & presentations.

- In case of serious reasons, individual students may be allowed to switch with another student, and/or discussions/presentations may be rescheduled – but cannot be retaken. Students are responsible for arranging the changes and must inform the lecturer as soon as possible. In any case, any rescheduling of discussions/presentations must take place within class sessions officially scheduled in the course timetable.
- Evaluations for discussions & presentations will be given before two weeks after the last seminar session.

Due to the dynamic nature of the content of the course, additional material can be assigned anytime. In case of unforeseen events the schedule may be adapted. The lecturer is trying to include actual and relevant materials – therefore the final reading list may differ. Slide handouts and readings will be prepared for each class and available for download. The slides are the intellectual property of teaching instructor and students may not distribute or duplicate these notes without written consent.

BASIC READINGS*

CFA Institute (2024). *Standards of Practice Handbook* (12th ed), CFA Institute.

Chryssides, George D., & Kaler, John H. (1993). *An Introduction to Business Ethics*, Thomson Business Press (selected chapters).

Crane, Andrew; Matten, Dirk; Glozer, Sarah, & Spence Laura J. (2019). *Business Ethics* (5th ed.), Oxford University Press; 2019 (selected chapters).

Rogers, Peter; Jalal, Kazi, & Boyd, John (2007). *An Introduction to Sustainable Development*, Earthscan (selected chapters).

COMPLEMENTARY READINGS*

Jennings Mariane M. (2006). *Business Ethics*, Thomson.

Shaw William H. (2008). *Business Ethics*, Thomson Wadsworth.

Velasquez, Manuel G. (2006). *Business Ethics – Concepts and Cases*, Pearson Education; 2006.

* Additional (basic or complementary) readings may be required or suggested by the instructor at any time during the course.

DEGREE LEVEL LEARNING OBJECTIVES

Learning objectives for the Bachelor of Business Management

Programmes:

*International Business and Communication,
Business Management and Marketing, Finance,
Industrial Technology Management*

Learning Goals	Learning Objectives
Students will be critical thinkers	BLO1.1. Students will be able to understand core concepts and methods in the business disciplines
	BLO1.2. Students will be able to conduct a contextual analysis to identify a problem associated with their discipline, to generate managerial options and propose viable solutions
Students will be socially responsible in their related discipline	BLO2.1. Students will be knowledgeable about ethics and social responsibility
Students will be technology agile	BLO3.1. Students will demonstrate proficiency in common business software packages
	BLO3.2. Students will be able to make decisions using appropriate IT tools
Students will be effective communicators	BLO4.1. Students will be able to communicate reasonably in different settings according to target audience tasks and situations
	BLO4.2. Students will be able to convey their ideas effectively through an oral presentation
	BLO4.3. Students will be able to convey their ideas effectively in a written paper

Learning objectives for the Bachelor of Social Science

Programmes:

*Economics and Data Analytics,
Economics and Politics*

Learning Goals	Learning Objectives
Students will be critical thinkers	ELO1.1. Students will be able to understand core concepts and methods in the key economics disciplines
	ELO1.2. Students will be able to identify underlying assumptions and logical consistency of causal statements
Students will have skills to employ economic thought for the common good	ELO2.1. Students will have a keen sense of ethical criteria for practical problem-solving
Students will be technology agile	ELO3.1. Students will demonstrate proficiency in common business software packages
	ELO3.2. Students will be able to make decisions using appropriate IT tools
Students will be effective communicators	ELO4.1. Students will be able to communicate reasonably in different settings according to target audience tasks and situations
	ELO4.2. Students will be able to convey their ideas effectively through an oral presentation
	ELO4.3. Students will be able to convey their ideas effectively in a written paper