

INTERNSHIP

Course code	<i>POL116</i>
Compulsory in the programs	<i>Economics and politics</i>
Level of studies	<i>Undergraduate</i>
Number of credits	15 ECTS (4 hours of theory, 6 hours of consultations, 35 hours of individual work, 360 hours internship at the company)
Course coordinator (title and name)	<i>Assoc. Prof. Dr. Vincentas Vobolevičius</i>
Prerequisites	-
Language of instruction	<i>English</i>

THE AIM OF THE COURSE:

The course is designed for the practical application of knowledge and skills that were acquired during studies. the internship has three objectives:

- to apply knowledge and skills acquired while studies in the Economics and Politics program to real-world processes of economic policymaking and economic policy evaluation.
- to provide students with topics, insights and / or data for their Undergraduate Theses.
- to facilitate students' transition to the job market.

MAPPING OF COURSE LEVEL LEARNING OUTCOMES (OBJECTIVES) WITH DEGREE LEVEL LEARNING OBJECTIVES (See Annex), ASSESMENT AND TEACHING METHODS

Course level learning outcomes (objectives)	Degree level learning objectives (Number of LO)	Assessment methods	Teaching methods
CLO1. Identify underlying assumptions and causal statements in a text	ELO1.2.	Thesis research proposal	Internship and consultations.
CLO2. Use appropriate IT tools to analyze quantitative data	ELO3.2.	Thesis research proposal	Internship and consultations.
CLO3. Make sound normative decisions involved in policy / strategy development	ELO2.1.	Thesis research proposal	Internship and consultations.
CLO4. Produce professional written proposals and oral presentations	ELO4.3, ELO4,3	Thesis research proposal	Internship and consultations.
CLO5. Produce professional written proposals and oral presentations	ELO4.3, ELO4,3	Thesis research proposal	Internship and consultation.

ACADEMIC HONESTY AND INTEGRITY

The ISM University of Management and Economics Code of Ethics, including cheating and plagiarism are fully applicable and will be strictly enforced in the course. Academic dishonesty, and cheating can and will lead to a proposal to the ISM Committee of Ethics. Regarding remote learning, ISM remind students that they are expected to adhere and maintain the same academic honesty and integrity that they would in a classroom setting.

COURSE OUTLINE (IN CLASS HOURS)

No.*	Week	Activity	In class hours
1.	1	Introduction To the requirements of internship. Guidelines how to prepare state economic analysis proposal.	4
4.	2 or 3	Consultation (<i>not compulsory, organized according to the schedule</i>)	6
In total:			4

* Numbers of phases are the same as in the Appendix 2 delivered with Bachelor thesis preparation schedule.

General scope of internship – 15 ECTS (405 hours):

- 1) Internship at the company – 360 hours
- 2) a. lectures - 4 hours
b. group consultations - 6 hours
- 3) Individual work of student – preparation of Thesis Research Proposal 35 hours.

FINAL GRADE COMPOSITION

Task type	Total hours	Impact for final grade, %
Individual preparation (100%) of proposal (academic task)	35	100%
Professional internship performance process (evaluated by internship supervisor at the company)	360	-
In total:	395	100

DESCRIPTION AND GRADING CRITERIA OF EACH ASSIGNMENT

Thesis Research Proposal is aimed at checking student's ability to understand real situation of the chosen country, collect and interpret data and identify a problem. Scope of the proposal is 4000-4500 words plus appendixes. Research proposal will be evaluated but not defended. The proposal shall be prepared in accordance with APA requirements.

The proposal shall be uploaded on e-learning system on time indicated in the internship proposal preparation schedule.

In case of late delivery student has a right to upload internship proposal by the 10th week of semester, as it is stated in the internship proposal preparation schedule. In this case, the evaluation of proposal makes 80% of final grade.

Internship process evaluation (performed by internship supervisor at the company) is dedicated to check student's professional internship performance and evaluate research, special and general skills application in practice. When evaluating internship process, supervisor considers student's ability to apply relevant IT skills to collect, analyse and communicate information, ability to apply systematic, critical and constructive thinking when identifying problems and solutions, and other abilities, meeting study programme goals. Process evaluation is not graded, but in case of negative evaluation, the situation will be discussed in studies committee.

RETAKE POLICY

If final grade for the proposal is negative (lower than 5) or the proposal was not delivered at all, the student shall upload improved internship proposal by the 10th week of semester. In this case, evaluation of proposal makes 80% of final grade.

REQUIRED READINGS: NA

ANNEX

DEGREE LEVEL LEARNING OBJECTIVES

Learning objectives for the Bachelor of Business Management

Programs:

*International Business and Communication,
Business Management and Marketing,
Finance,
Industrial Technology Management,
Entrepreneurship and Innovation*

Learning Goals	Learning Objectives
Students will be critical thinkers	BLO1.1. Students will be able to understand core concepts and methods in the business disciplines
	BLO1.2. Students will be able to conduct a contextual analysis to identify a problem associated with their discipline, to generate managerial options and propose viable solutions
Students will be socially responsible in their related discipline	BLO2.1. Students will be knowledgeable about ethics and social responsibility
Students will be technology agile	BLO3.1. Students will demonstrate proficiency in common business software packages
	BLO3.2. Students will be able to make decisions using appropriate IT tools
Students will be effective communicators	BLO4.1. Students will be able to communicate reasonably in different settings according to target audience tasks and situations
	BLO4.2. Students will be able to convey their ideas effectively through an oral presentation
	BLO4.3. Students will be able to convey their ideas effectively in a written paper

Learning objectives for the Bachelor of Social Science

Programs:

*Economics and Data Analytics,
Economics and Politics*

Learning Goals	Learning Objectives
Students will be critical thinkers	ELO1.1. Students will be able to understand core concepts and methods in the key economics disciplines
	ELO1.2. Students will be able to identify underlying assumptions and logical consistency of causal statements
Students will have skills to employ economic thought for the common good	ELO2.1. Students will have a keen sense of ethical criteria for practical problem-solving
Students will be technology agile	ELO3.1. Students will demonstrate proficiency in common business software packages
	ELO3.2. Students will be able to make decisions using appropriate IT tools
Students will be effective communicators	ELO4.1. Students will be able to communicate reasonably in different settings according to target audience tasks and situations
	ELO4.2. Students will be able to convey their ideas effectively through an oral presentation
	ELO4.3. Students will be able to convey their ideas effectively in a written paper